

**NOTICE OF REGULAR MEETING
And
AGENDA**

EL RANCHO SIMI CEMETERY DISTRICT
Office Telephone: (805) 526-8245

MEETING OF THE BOARD OF TRUSTEES
August 9, 2017
2:00 PM

MEETING LOCATION: Office of 4th District Supervisor Peter Foy
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda and informational packets are available for review, prior to board meetings, in the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at www.simipubliccemetery.com. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available immediately following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
VACANT	Vice-Chairman
DEBORAH BURDORF	Treasurer
CHRISTINE KITCHENMASTER	Trustee
PAULA RYAN-APUZZO	Trustee
GREGORY STRATTON	Trustee

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- 3. AGENDA REVIEW**
- 4. APPROVAL OF MINUTES – June 14, 2017 & July 12, 2017 Meeting**
- 5. PUBLIC COMMENTS**
- 6. TREASURER – Report and Presentation of Current Financial Statement**
- 7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**
- 8. CORRESPONDENCE – Distribution and Review**
- 9. OLD BUSINESS**
 - a) Update on Efforts to obtain New General Liability Policy**
 - b) LAFCO – Review**
 - c) Election of the Board of Trustees – Vice-Chair**
 - d) Backhoe Payment with Funding from The Ventura County Endowment Interest/ Resolution Signing and Possible Vote**
 - e) Continued Discussion by Trustees to Establish a Grant Committee**
 - f) Cost of Cremation Plots – Discussion With Possible Vote to Raise Price**
 - g) Continued Discussion by Trustees for Additions and/or Changes to the current 2003 Bylaws**
- 10. NEW BUSINESS**
 - a) Wage and Hour Laws vs. Salaries With a Possible Vote**
 - b) Josephine Garces/Burial in Pioneer Section/Two Family Members – Discussion and Possible Vote**
 - c) 2017/18 Budget – Presentation-Discussion and Possible Vote**
 - d) Cherie Jackson/Payment Plan/Contract Validity – Discussion with a Possible Vote**
 - e) Review and Discussion Cemetery Filming Procedure with Possible Vote**
- 11. WARRANTS – Review and Vote for Approval**
- 12. COMMENTS BY TRUSTEES**
- 13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.**

Barrett et al v. El Rancho Simi Cemetery District; Leigh-Anne Harrison-Bigbie, Gavin Fisher v. El Rancho Simi Cemetery District,
- 14. ADJOURNMENT**

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**Next meeting: September 13, 2017 2:00 P.M.
Office of 4th District Supervisor Peter Foy County of Ventura
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**