

**MEETING OF THE BOARD OF TRUSTEES**  
**July 11, 2018**  
**2:00 PM**

**MEETING LOCATION: Office of 4<sup>th</sup> District Supervisor Peter Foy**  
**County of Ventura**  
**980 Enchanted Way, Suite 203**  
**Simi Valley, California 93065**  
**(805) 955-2300**

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda will be available for review, prior to board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Informational packets will also be available prior to board meetings, in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

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## **AGENDA**

**1. CALL TO ORDER**

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

**2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
<b>GREGORY A. STRATTON</b>	<b>Vice-Chairman</b>
<b>DEBORAH BURDORF</b>	<b>Treasurer</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>

**3. AGENDA REVIEW**

**4. APPROVAL OF MINUTES: June 13, 2018**

**5. PUBLIC COMMENTS**

**6. TREASURER – Report and Presentation of Current Financial Statement**

**7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**

**8. CORRESPONDENCE – Distribution and Review**

**AGENDA  
EL RANCHO SIMI CEMETERY DISTRICT  
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**9. OLD BUSINESS**

- a) **Ossuary costs - Discussion With a Possible Vote**
- b) **Employee Manual – Update - Discussion Update – With a Possible Vote**
- c) **Interments in the Pioneer Section - Discussion With a Possible Vote**
- d) **Accepting Credit Cards – Update – Discussion With a Possible Vote**
- e) **Independent Special Districts – Ventura County Grand Jury – Response Letter Review – Discussion With a Possible Vote**

**10. NEW BUSINESS**

- a) **Double Depth Cremation Plots – Discussion With a Possible Vote**
- b) **Ground Keeper’s Pay Scale – Discussion With a Possible Vote**
- c) **Ground Keeper’s Workers Comp. Insurance – Discussion With a Possible Vote**
- d) **Ghost Tours – Discussion With a Possible Vote**
- e) **Sally Custer – New Requests – Discussion With a Possible Vote**

**11. WARRANTS – Review and Vote for Approval**

**12. COMMENTS BY TRUSTEES**

**13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.**

- **Barrett et al v. El Rancho Simi Cemetery District- Vault Usage Costs/List of Questions**
- **Leigh-Anne Harrison-Bigbie/Gavin Fisher v. El Rancho Simi Cemetery District**
- **Sharon Wiest et al V. El Rancho Simi Cemetery District**
- **Employee Contract**

**14. ADJOURNMENT**

**Next meeting: August 8, 2018 2:00 P.M.**

**Office of 4th District Supervisor Peter Foy County of Ventura  
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**