

AGENDA

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**May 8, 2019
2:00 PM**

**MEETING LOCATION:
Office of 4th District Supervisor Bob Huber
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300**

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda will be available for review, prior to board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at www.simipubliccemetery.com. Informational packets will also be available prior to board meetings, in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
GREGORY A. STRATTON	Vice-Chairman
DEBORAH BURDORF	Treasurer
PAULA RYAN-APUZZO	Trustee
RON CAMMARATA	Trustee

3. AGENDA REVIEW

4. APPROVAL OF MINUTES: Regular Meeting April 10, 2019

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5. PUBLIC COMMENTS

6. TREASURER – Report and Presentation of Current Financial Statement

7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues

8. CORRESPONDENCE – Distribution and Review

9. OLD BUSINESS

- a) Audit Update

10. NEW BUSINESS

- a) Mrs. Teresa Jordan - Request to Compose a Training Manual for all Trustees – Discussion With a Possible Vote
- b) Transferring to PayPal for Credit Card Processing – Discussion With a Possible Vote
- c) Gopher Activity and Solution Pricing – Discussion With a Possible Vote
- d) Tablet for CMS – Discussion With a Possible Vote
- e) Crazy Ink Jets Printer –vs- Document Systems – Discussion With a Possible Vote
- f) Window Treatments for The Cemetery Residence – Discussion With a Possible Vote

11. WARRANTS – Review and Vote for Approval

12. COMMENTS BY TRUSTEES

13. CLOSED SESSION:

- Sharon Wiest et al. V. El Rancho Simi Cemetery District
- Personnel Review

14. ADJOURNMENT

Next meeting: June 12, 2019, 2:00 P.M.

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