

APPROVED BY:
DATE: 2/26/18

**MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
EL RANCHO SIMI CEMETERY DISTRICT
1461 Thompson Lane
Simi Valley, California 93065
Office Telephone: (805) 526-8245**

**January 10, 2018
2:00 PM**

**MEETING LOCATION: Office of 4th District Supervisor Peter Foy
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
Telephone: (805) 955-2300**

1. CALL TO ORDER

The Meeting was called to order by Chairman Saunders at 2:06 PM; business was conducted

2. ROLL CALL

William Saunders	Trustee; Chairman	Present
Greg Stratton	Trustee; Vice-Chairman	Present
Deborah Burdorf	Trustee; Treasurer	Present
Christine Kitchenmaster	Trustee	Present
Paula Ryan-Apuzzo	Trustee	Absent

QUORUM: Yes 4: 5

3. AGENDA REVIEW

Accepted as submitted

4. PUBLIC COMMENTS

Theresa Jordan Submitted a letter

5. TREASURER – The Current Financial Statement was distributed

6. CEMETERY MANAGER – The Cemetery Manager was not available. There was a general discussion on the emergency actions that were taken to keep the facility open.

7. CORRESPONDENCE – Distribution and Review - There was no correspondence to review.

8. OLD BUSINESS

- a) **Continued Discussion by Trustees for Additions and/or Changes to the current 2003 Bylaws** – Deferred to next meeting

APPROVED BY: fm

DATE: 2/4/18

**Next meeting: February 13, 2018 2:00 P.M.
Office of 4th District Supervisor Peter Foy County of Ventura
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**