

**NOTICE OF REGULAR MEETING  
And  
AGENDA**

**EL RANCHO SIMI CEMETERY DISTRICT**  
Office Telephone: (805) 526-8245

**MEETING OF THE BOARD OF TRUSTEES**  
July 12, 2017  
2:00 PM

**MEETING LOCATION: Office of 4<sup>th</sup> District Supervisor Peter Foy**  
County of Ventura  
980 Enchanted Way, Suite 203  
Simi Valley, California 93065  
(805) 955-2300

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda and informational packets are available for review, prior to board meetings, in the Cemetery Office, 1461 Thomson Lane, Simi Valley, CA 93065, and at [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Please call for assistance at 805-526-8245 before arriving. Minutes from the previous month's meeting will be available immediately following their approval by the Board.

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**AGENDA**

**1. CALL TO ORDER**

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

**2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
	<b>Vice-Chairman</b>
<b>DEBORAH BURDORF</b>	<b>Treasurer</b>
<b>CHRISTINE KITCHENMASTER</b>	<b>Trustee</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>

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EL RANCHO SIMI CEMETERY DISTRICT  
MEETING OF THE BOARD OF TRUSTEES  
July 12, 2017 at 2:00 PM**

**3. AGENDA REVIEW**

**4. APPROVAL OF MINUTES – JUNE 12, 2017 Meeting**

**5. PUBLIC COMMENTS**

**6. TREASURER – Report and Presentation of Current Financial Statement**

**7. CEMETERY MANAGER – CMS Report for prior Month and presentation of new issues**

**8. CORRESPONDENCE – Distribution and Review**

**9. OLD BUSINESS**

a) Update on Efforts to obtain New General Liability Policy

b) Update on 5-Year Audit – Distribution of Bound Copies

c) LAFCO – Upcoming Review

**10. NEW BUSINESS**

a) Election of the Board of Trustees – Chair/Vice-Chair

b) Addition of Second Signer on The Ventura County Pool Account

c) Backhoe Payoff with Funding from The Ventura County Endowment Interest Fund With possible Vote

d) Grant Committee

e) Cost of Cremation Plots

**11. WARRANTS – Review and Vote for Approval**

**12. COMMENTS BY TRUSTEES**

**13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.**

Barrett et al v. El Rancho Simi Cemetery District; Leigh-Anne Harrison-Bigbie & Gavin Fisher v. El Rancho Simi Cemetery District,

**14. ADJOURNMENT**

**Next meeting: August 9, 2017 2:00 P.M.**

**Office of 4th District Supervisor Peter Foy County of Ventura  
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**