

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**April 14, 2021  
2:00 PM**

**MEETING LOCATION:**

**TO MINIMIZE THE SPREAD OF CORONAVIRUS (COVID-19)**

The Meeting Will Be Held

Via Zoom.US

Please refer to our website:

Simipubliccemetery.com for Log-in Instructions

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in the Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda will be available for review, before board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065 [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Informational packets will also be available before board meetings in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

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## **AGENDA**

**1. CALL TO ORDER**

Members and visitors are asked to please utilize the mute button unless you are speaking.

**2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
<b>RON CAMMARATA</b>	<b>Vice-Chair</b>
<b>DEBORAH BURDORF</b>	<b>Treasurer</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>
<b>STEVE FRANK</b>	<b>Trustee</b>

**3. AGENDA REVIEW**

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- 4. APPROVAL OF MINUTES: Regular Meeting March 10, 2021**
- 5. PUBLIC COMMENTS**
- 6. TREASURER – Report and Presentation of Current Financial Statement**
- 7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**
- 8. CORRESPONDENCE – Distribution and Review**
- 9. OLD BUSINESS**
  - a) **Property Tax Review**
  - b) **Hiring a Surveyor to Map the Cemetery – Discussion With a Possible Vote**
  - c) **New Cemetery Sign – Discussion With a Possible Vote**
  - d) **Contacting the County of Ventura to see if they will donate a Large Backhoe to the Cemetery – Discussion and updates**
- 10. NEW BUSINESS**
  - a) **Tree Trimming Needs – Discussion With a Possible Vote**
  - b) **Plumbing Issues at the Cemetery Residence – Discussion With a Possible Vote**
  - c) **Victoria Menchaca Double Depth Request – Discussion With a Possible Vote**
- 11. RISK MANAGEMENT - ANALYSIS OF MONTHLY EXPENDITURES AND PLOT SALES – Review and vote**
- 12. COMMENTS BY TRUSTEES**
- 13. CLOSED SESSION:**
  - **Personnel Review (CMS Yearly Review)**
  - **James Omori and Diana Omori vs Simi Valley Public cemetery District DBA: El Rancho Simi Pioneer Cemetery District**
- 14. ADJOURNMENT**

**Next meeting: May 12, 2021, at 2:00 PM.  
Location TBD**