

APPROVED: [Signature]
DATE: 11/18/20

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 14, 2020
2:00 pm**

**MEETING LOCATION:
Zoom.us
Meeting ID # 749-330-4135**

1. CALL TO ORDER at 2:01 pm

2. ROLL CALL –

William Saunders	Chairman	PRESENT
	Vice-Chairman	
Deborah Burdorf	Treasurer	PRESENT
Paula Ryan-Apuzzo	Trustee	PRESENT
Ron Cammarata	Trustee	PRESENT
Steve Frank	Trustee	ABSENT

Trustee Frank arrived at 2:02

3. AGENDA REVIEW – NO CHANGES

4. Approval of Minutes – Regular Meeting September 9, 2020

A motion was made to approve
Moved by Trustee Cammarata
Seconded by Ryan-Apuzzo

VOTE: 5:0 Unanimous

5. Public Comments

Mrs. Teresa Jordan

6. Treasurer – Report and Presentation of current Financial Statement

Trustee/Treasurer Burdorf updated the board on the following topics:

- Direct Deposit fee is \$1.75
- Request the CMS to try to lower the internet and phone bill combination
- Request the CMS to contact the City Redevelopment agency to see if the funds from the \$12,000 that comes out of the District's allotment of property taxes each year is being applied to the District loan, and if not where are the funds going

7. Manager's Report – CMS gave a verbal report

8. Correspondence - Distribution and Review

Chairman Saunders went over the Final Assessed valuation for the County of Ventura and asked how much of this is for the Cemetery District, CMS will contact the county to find out.

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9. Old Business

a) Property Tax Review

Property Tax – Trustee Frank informed the board that the files that Mr. Gabler the City manager told Trustee Stratton were missing have all been found, He also stated that Mr. Gabler was able to provide him with the Resolution of Agreement between the Simi Valley Public Cemetery district and the Community Development Agency of the City of Simi Valley and was informed that the agreement between the City and Simi Valley made in 1991, which specifically states that The district is to receive 80% of the 0.00053% of the 1% levy. Mr. Gabler also said the agency that this agreement is made with no longer exists therefore the agreement is null and void. Trustee Frank stated his next steps are to go through the City Council and ask them to reach out to the County to see if County is willing to make a new agreement with the district. Carried to next meeting

b) Hiring a surveyor to Map the Cemetery

The CMS informed the board that smallest amount GeoModel agreed to do is 2.4 acres and 2.4 acres at a time, the board asked the CMS to ask how long it will take and the cost, also the CMS will decide which sections will be surveyed and the order, Carried to the next meeting

10. New Business

a) New Cemetery Sign

Trustee Frank suggested the Board decide on the size, material and actual wording of the sign first, second Trustee Frank will contact Santa Susanna High School to propose a contest where the art students would compete to design the best sign and the winner would receive a monetary prize as well as have their sign design displayed in the city. Carried to the next meeting where the board meeting will be held at the cemetery and the board will view the current sign

b) Ossuary Wall Memorial Plates

The CMS will present the board with actual samples of memorial plates and a sample for the dedication plaque for Trustee Stratton – Carried to the next meeting

c) Ronda Cleveland Request to waive/lower Cemetery Disinterment fee

No motion was brought – CMS will notify the family

d) Contacting the County of Ventura to see if they will donate a Large Backhoe to the Cemetery

Trustee Frank contacted Supervisor Huber's office which put him in contact with the department at the County of Ventura that handles excess equipment but they did not have any backhoes, however they put Trustee Frank in contact with the gentleman who coordinates excess equipment with other counties and other states and asked him to look for one and he has not heard back from him yet. Carried to the next meeting

e) Nominations and Voting for Vice Chair

Trustee Burdorf nominated Trustee Cammarata for the seat
Trustee Ryan-Apuzzo seconded the motion
VOTE: 5:0 Unanimous

f) Nominations and Voting for a Second District Signer

Trustee Cammarata volunteered for the position
VOTE: 5:0 Unanimous

11. Warrants

A motion was made to approve the warrants

APPROVED: _____

Bill M

DATE: _____

10/18/2020

Moved by Trustee Burdorf
Seconded by Trustee Frank

VOTE 5:0 Unanimous

12. Comments by Trustees

13. Closed Session – No Closed Session Items to Discuss

- James Omori vs. Simi Valley Public Cemetery district dba El Rancho Simi Pioneer Cemetery District
- Personnel Review

Nothing to report

14. ADJOURNMENT – at 3:41 pm

Next meeting: November 11, 2020 at 2:00 pm
The location of the November meeting will be held at:
The El Rancho Simi District Office
1461 Thompson Lane, Simi Valley, CA 93065