

MEETING OF THE BOARD OF TRUSTEES
April 11, 2018
2:00 PM

MEETING LOCATION: Office of 4th District Supervisor Peter Foy
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda and informational packets are available for review, prior to board meetings, in the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at www.simipubliccemetery.com. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available immediately following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
GREGORY A. STRATTON	Vice-Chairman
DEBORAH BURDORF	Treasurer
PAULA RYAN-APUZZO	Trustee

3. AGENDA REVIEW

4. APPROVAL OF MINUTES: March 14, 2018

5. PUBLIC COMMENTS

6. TREASURER – Report and Presentation of Current Financial Statement

7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues

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EL RANCHO SIMI CEMETERY DISTRICT
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8. CORRESPONDENCE – Distribution and Review

9. OLD BUSINESS

- a) **Continued Discussion by Trustees for Additions and/or Changes to the current 2003 Bylaws**
- b) **Audit Cycle - Annual or Five Year – Discussion With a Possible Vote**
- c) **Marketing Strategies - Discussion With a Possible Vote**
- d) **Ossuary costs - Discussion With a Possible Vote**
- e) **LAFCO Re-Districting Possibilities Into Moorpark and Possibly Beyond - Discussion With a Possible Vote**
- f) **CDBG Status – Discussion Update**
- g) **Employee Manual – Discussion Update**
- h) **Christmas Lock out and Flowers - Discussion With a Possible Vote**
- i) **1099 Status for Grounds Manager - Discussion With a Possible Vote**
- j) **Price List/ Vault Price Only - Discussion With a Possible Vote**
- k) **Park District Expansion – Status Update**

10. NEW BUSINESS

- a) **Gas line protection Insurance – Discussion With a Possible Vote**
- b) **Burials on Monday – Discussion With a Possible Vote**
- c) **Hilda Burton/Peggy Cornish Refund of Plot - Discussion With a Possible Vote**
- d) **Diane Hebert Refund of vase Charges/Request to pay for marker engraving - Discussion With a Possible Vote**
- e) **Charlene Appleton Interment - Discussion With a Possible Vote**
- f) **Rosa Jimenez – Installment Agreement - Discussion With a Possible Vote**
- g) **Interments in the Pioneer Section - Discussion With a Possible Vote**
- h) **Eagle Scout Projects – Discussion With a Possible Vote**
- i) **Pioneer Fence Repair - Discussion With a Possible Vote**
- j) **Cemetery Office Railing Repair - Discussion With a Possible Vote**
- k) **Cost of Double Depth Plots and Interment Services - Discussion With a Possible Vote**

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11. WARRANTS – Review and Vote for Approval

12. COMMENTS BY TRUSTEES

13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.

- Barrett et al v. El Rancho Simi Cemetery District – Vault Usage Costs/List of questions
- Leigh-Anne Harrison-Bigbie/Gavin Fisher v. El Rancho Simi Cemetery District
- Sharon Wiest et al V. El Rancho Simi Cemetery District
- Wage and Hour Laws vs. Salaries
- Employee Contract

14. ADJOURNMENT

Next meeting: May 9, 2018 2:00 P.M.

**Office of 4th District Supervisor Peter Foy County of Ventura
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