

MEETING OF THE BOARD OF TRUSTEES
May 9, 2018
2:00 PM

MEETING LOCATION: Office of 4th District Supervisor Peter Foy
County of Ventura
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda and informational packets are available for review, prior to board meetings, in the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at www.simipubliccemetery.com. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available immediately following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
GREGORY A. STRATTON	Vice-Chairman
DEBORAH BURDORF	Treasurer
PAULA RYAN-APUZZO	Trustee

3. AGENDA REVIEW

4. APPROVAL OF MINUTES: April 11, 2018

5. PUBLIC COMMENTS

6. TREASURER – Report and Presentation of Current Financial Statement

7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues

8. CORRESPONDENCE – Distribution and Review

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9. OLD BUSINESS

- a) **Audit Cycle - Annual or Five Year – Discussion With a Possible Vote**
- b) **Marketing Strategies - Discussion With a Possible Vote**
- c) **Ossuary costs - Discussion With a Possible Vote**
- d) **Employee Manual – Discussion Update**
- e) **Burials on Monday – Discussion With a Possible Vote**
- f) **Diane Hebert Refund of Vase Charge - Discussion With a Possible Vote**
- g) **Charlene Appleton Interment – Update & Discussion With a Possible Vote**
- h) **Rosa Jimenez – Installment Agreement - Update**
- i) **Interments in the Pioneer Section - Discussion With a Possible Vote**
- j) **Pioneer Fence Repair - Discussion With a Possible Vote**
- k) **Cemetery Office Railing Repair - Update**
- l) **Cost of Double Depth Plots and Interment Services - Discussion With a Possible Vote**

10. NEW BUSINESS

- a) **Employee Pay Increase – Grounds Keeper – Discussion With a Possible Vote**
- b) **Sally Custer – Disinterment Request**
- c) **Watering – Discussion With a Possible Vote**
- d) **Expanding the Use of Sections NW1 & NE1 – Discussion With a Possible Vote**
- e) **National Trust for Historic Preservation Grant – Discussion With a Possible Vote**
- f) **Accepting Credit Cards – Presentation – Discussion With a Possible Vote**
- g) **Offering Cemetery Back Yard for Receptions – Discussion With a Possible Vote**
- h) **Cost of Vase Dig Ups & Replacements – Discussion With a Possible Vote**
- i) **Cost for Customer Initiated Probe – Discussion With a Possible Vote**
- j) **Rules and Regulations Review – Discussion With a Possible Vote**

11. WARRANTS – Review and Vote for Approval

12. COMMENTS BY TRUSTEES

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13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.

- Barrett et al v. El Rancho Simi Cemetery District – Vault Usage Costs/List of questions
- Leigh-Anne Harrison-Bigbie/Gavin Fisher v. El Rancho Simi Cemetery District
- Sharon Wiest et al V. El Rancho Simi Cemetery District

14. ADJOURNMENT

Next meeting: June 13, 2018 2:00 P.M.

**Office of 4th District Supervisor Peter Foy County of Ventura
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