

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**December 11, 2019
2:00 PM**

**MEETING LOCATION:
Office of The El Rancho Simi Cemetery District
1461 Thompson Lane
Simi Valley, California 93065
(805) 526-8245**

AMERICANS WITH DISABILITIES ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

JUDICIAL REVIEW: Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

PUBLIC ACCESS to BOARD PACKETS: Board agenda will be available for review, prior to board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at www.simipubliccemetery.com. Informational packets will also be available prior to board meetings, in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

AGENDA

1. CALL TO ORDER

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

2. ROLL CALL

WILLIAM SAUNDERS	Chairman
GREGORY A. STRATTON	Vice-Chairman
DEBORAH BURDORF	Treasurer
PAULA RYAN-APUZZO	Trustee
RON CAMMARATA	Trustee

3. AGENDA REVIEW

4. APPROVAL OF MINUTES: Regular Meeting November 13, 2019

5. PUBLIC COMMENTS

**AGENDA
EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 11, 2019**

- 6. TREASURER – Report and Presentation of Current Financial Statement**
- 7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**
- 8. CORRESPONDENCE – Distribution and Review**
- 9. OLD BUSINESS**
 - a) Prudent Reserve Update/Discussion – With a Possible Vote on Deposits**
 - b) Runkle Family Plots – Discussion – With a Possible Vote**
- 10. NEW BUSINESS**
 - a) 3 Year Audit Request Draft Letter - Discussion With a Possible Vote**
 - b) Jared Nice– Grave Digger New Hire – Discussion With a Possible Vote**
 - c) Samantha Martin – Wedding Request – Discussion With a Possible Vote**
 - d) CMS – Vacation and Stand In’s Pay**
- 11. WARRANTS – Review and Vote for Approval**
- 12. COMMENTS BY TRUSTEES**
- 13. CLOSED SESSION:**
 - Sharon Wiest et al. V. El Rancho Simi Cemetery District
 - Personnel Review
- 14. ADJOURNMENT**

**Next meeting: January 8, 2020 at 2:00 P.M.
Office of 4th District Supervisor Bob Huber County of Ventura
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**