

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 12, 2020  
2:00 PM**

**MEETING LOCATION:  
Office of 4th District Supervisor Bob Huber  
County of Ventura 980 Enchanted Way, Suite 203  
Simi Valley, California 93065 (805) 955-2300**

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours before the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda will be available for review, prior to board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Informational packets will also be available prior to board meetings, in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

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## **AGENDA**

### **1. CALL TO ORDER**

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

### **2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
<b>GREGORY A. STRATTON</b>	<b>Vice-Chairman</b>
<b>DEBORAH BURDORF</b>	<b>Treasurer</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>
<b>RON CAMMARATA</b>	<b>Trustee</b>

### **3. AGENDA REVIEW**

### **4. APPROVAL OF MINUTES: Regular Meeting January 8, 2020**

### **5. PUBLIC COMMENTS**

### **6. TREASURER – Report and Presentation of Current Financial Statement**

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**7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**

**8. CORRESPONDENCE – Distribution and Review**

**9. OLD BUSINESS**

- a) **Prudent Reserve Update/Discussion**
- b) **Runkle Family Plots - Updated and Assigned Certificates of Burial Rights – Discussion – With a Possible Vote**
- c) **Jared Nice – Grave Digger New Hire – Discussion With a Possible Vote**
- d) **Property Tax Review – Discussion With a Possible Vote**

**10. NEW BUSINESS**

- a) **Audit Cycle – Update/Discussion With a Possible Vote**
- b) **Maria Lemus – 4-N-41/42 – Discussion With a Possible Vote**
- c) **Cemsites Split plot numbers addition – Discussion With a Possible Vote**
- d) **CMS Roommate Request – Discussion With a Possible Vote**
- e) **Election of District Officers – Discussion and Vote**

**11. WARRANTS – Review and Vote for Approval**

**12. COMMENTS BY TRUSTEES**

**13. CLOSED SESSION:**

- Sharon Wiest et al. V. El Rancho Simi Cemetery District
- Personnel Review

**14. ADJOURNMENT**

**Next meeting: March 11, 2020 at 2:00 P.M.  
Office of 4th District Supervisor Bob Huber County of Ventura  
980 Enchanted Way; Suite 203; Simi Valley, CA 93065**