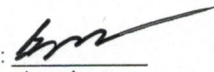


APPROVED:   
DATE: 5/13/2020

**MINUTES**

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**April 8, 2020  
2:00 pm**

**MEETING LOCATION:  
Zoom.us  
Meeting ID # 749-330-4135**

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**1. CALL TO ORDER at 2:00 pm**

**2. ROLL CALL –**

<b>William Saunders</b>	<b>Chairman</b>	<b>PRESENT</b>
<b>Gregory A. Stratton</b>	<b>Vice-Chairman</b>	<b>PRESENT</b>
<b>Deborah Burdorf</b>	<b>Treasurer</b>	<b>PRESENT</b>
<b>Paula Ryan-Apuzzo</b>	<b>Trustee</b>	<b>PRESENT</b>
<b>Ron Cammarata</b>	<b>Trustee</b>	<b>PRESENT</b>

**3. AGENDA REVIEW**

**4. Approval of Minutes – Regular Meeting March 11, 2020**

A motion was made to approve the minutes:

Moved by Trustee Stratton

Seconded by Trustee Cammarata

**VOTE: 5:0**

**5. Public Comments**

NONE

**6. Treasurer – Report, and Presentation of current Financial Statement**

Trustee Burdorf Discussed the following topic

- Due to COVID-19, the bookkeeper will sign and mail all of the warrants this month after the board approves them
- The CMS will look into adding plot plugs to sections 5, 7 and NE1

**7. Manager’s Report – CMS gave a verbal report**

- March revenue - \$18,440.45
- CMS reported that section NE1 had to be remapped for accuracy
- CMS is working on the remapping of section 5

**8. Correspondence - Distribution and Review**

APPROVED: Bur  
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**9. Old Business**

- a) **Property Tax Review**  
Carried to the next meeting

**10. New Business**

- a) **Cost of Cemetery Plots**  
The CMS will make a price comparison of plot costs of other cemeteries for the board to review to consider adjusting the price list

**11. Warrants**

A motion was made to approve the warrants  
Moved by Trustee Burdorf  
Seconded by Trustee Ryan-Apuzzo  
**Vote: 5:0**

**12. Comments by Trustees**

**13. Closed Session – Nothing to Report**

- Personnel Review

**14. ADJOURNMENT – at 2:42 pm**

**Next meeting: May 13, 2020, at 2:00 pm**

**The location of the May 13, 2020 meeting will be determined at a later date**