

APPROVED: [Signature]  
DATE: 12/18/19

**MINUTES**

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**1461 Thompson Lane  
Simi Valley, California 93065  
Office Telephone: (805) 526-8245**

**November 13, 2019  
2:00 PM**

**MEETING LOCATION:  
1461 Thompson Lane  
Simi Valley, California 93065  
Office Telephone: (805) 526-8245**

\*\*\*\*\*

- 1. CALL TO ORDER at 2:00 pm
- 2. ROLL CALL –

William Saunders	Chairman	ABSENT
Gregory A. Stratton	Vice-Chairman	PRESENT
Deborah Burdorf	Treasurer	PRESENT
Paula Ryan-Apuzzo	Trustee	PRESENT
Ron Cammarata	Trustee	PRESENT

- 3. AGENDA REVIEW – No Changes

- 4. **Approval of Minutes – Regular Meeting October 9, 2019**

A motion was made by Trustee Cammarata to approve the Regular Meeting Minutes of October 9, 2019 with one change all votes to reflect four Trustees present and not three  
Seconded by Trustee Ryan-Apuzzo  
**Vote: 4:0**

- 5. **Public Comments**  
NONE

- 6. **Treasurer – Report and Presentation of current Financial Statement**  
**Trustee Burdorf Discussed the following topics**

- No financial reports due to the District Bookkeeper being on Vacation

- 7. **Manager’s Report – CMS gave verbal report**

- Monthly Revenue - \$18,637.64
- No Trespassing signs posted
- A lock has been placed on the Storage Shed

APPROVED: 

DATE: 12/18/19

**8. Correspondence - Distribution and Review**

**9. Old Business**

**a) Audit Update**

A motion was made to accept the Final Audit previously distributed to the board by the CMS  
Moved by Trustee Burdorf, Seconded by Trustee Ryan-Apuzzo  
VOTE: 4:0

**b) Prudent Reserve Update/Discussion**

Carried to next meeting

**10. New Business**

**a) Runkle Family Plots**

Carried to next Meeting for more research and review

**11. Warrants**

A motion was made to approve the warrants  
Moved by Trustee Cammarata, Seconded by Trustee Ryan-Apuzzo  
Vote: 4:0

**12. Comments by Trustees**

None

**13. Closed Session – Nothing to Report**

**14. ADJOURNMENT – at 4:18 pm**

Next meeting: December 11, 2019  
Office of 4th District Supervisor Bob Huber County of Ventura  
980 Enchanted Way Suite 203