

APPROVED: [Signature]  
DATE: 12/17/2020

**MINUTES**

**EL RANCHO SIMI CEMETERY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**September 9, 2020  
2:00 pm**

**MEETING LOCATION:  
Zoom.us  
Meeting ID # 749-330-4135**

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- 1. CALL TO ORDER at 2:00 pm
- 2. ROLL CALL --

William Saunders	Chairman	PRESENT
Gregory A. Stratton	Vice-Chairman	
Deborah Burdorf	Treasurer	PRESENT
Paula Ryan-Apuzzo	Trustee	ABSENT
Ron Cammarata	Trustee	PRESENT

During Roll Call, as Trustee Stratton's name is called, Chairman William Saunders made the following comments.

"At this time, I would like to thank Trustee Stratton for his service on our board the last three years. He served precisely 36 months, brought some fantastic insight to our board, and with his knowledge in the city and just the kindness in his heart, he was one of the best individuals I have ever had the opportunity to work with."

"At this time, due to the untimely passing of Trustee Stratton, I would ask that we all take a few moments of silence to honor the man that Greg Stratton is."

Thank you

- 3. **AGENDA REVIEW --**  
A motion was made to add Personnel Review to closed session  
Moved by Trustee Saunders  
Seconded by Trustee Cammarata  
**VOTE: 3:0 Unanimous**
- 4. **Approval of Minutes -- Regular Meeting August 12, 2020**  
A motion was made to approve  
Moved by Trustee Cammarata  
Seconded by Trustee Saunders  
**VOTE: 3:0 Unanimous**
- 5. **Public Comments**  
CMS read a letter into the record from Mrs. Teresa Jordan

DATE: 10/14/2020**6. Treasurer – Report and Presentation of current Financial Statement**

Trustee/Treasurer Burdorf updated the board on the following topics: Trustee Ryan-Apuzzo arrived during the Treasurer's report

- Audit is almost done
- Bank Fees are going up slightly
- Had our first Direct Deposit this month \$12,71
- We are paying 86.98 per month for the internet due to 12 month introductory offer expiring, CMS will call to inquirer

**7. Manager's Report – CMS gave a verbal report**

Trustee Burdorf asked has the overall plot availability decreased, CMS replied in section 5 the numbers have increased and in section NE1 they have decreased so we are not at the point yet where we can see a true overall number

**8. Correspondence - Distribution and Review**

Chairman Saunders went over the Final Assessed valuation for the County of Ventura and asked how much of this is for the Cemetery District. CMS will contact the county to find out.

**9. Old Business****a) Property Tax Review**

Chairman Saunders asked the board if there is someone who may want to pick up where Trustee Stratton left off – CMS informed the board of what Trustee Stratton was working on. The CMS read the information from the August 12, 2020 minutes Agenda Item 9A Property Tax Review

**10. New Business****a) Cabrillo Economic Development Corporation- (CEDC) – Request District to Donate it's interest in the property located at 3802 Avenida Simi, Simi Valley, CA 93063**

A motion was made to approve the request

Moved by Trustee Cammarata

Seconded by Trustee Ryan-Apuzzo

Vote: 4:0 Unanimous

**b) Cost to Build the Ossuary Wall**

A motion was made to accept the bid from All Construction to build the Ossuary Wall for \$4,460.00, and the CMS will make sure the curves in the wall design will have room to hold memorial plates. The board decided also to have the wall dedicated to Trustee Stratton's memory. Trustee Cammarata pledged to donate \$1,000 to the building of the wall

Moved by Trustee Cammarata

Seconded by Trustee Ryan-Apuzzo

Vote 4:0 Unanimous

**c) Monument Request for the Cota Family**

The CMS informed the board that the Cota Family requested to have a monument built outside of their plot area in the Pioneer section

No motion was brought the CMS will inform the family

**d) Hiring a Surveyor to Map the Cemetery**

The CMS will do some more research to see if the amount of the radar can be broken down into sections and report back to the board – Carried to next meeting

**11. Warrants**

A motion was made to approve the warrants

APPROVED: 

Regular Meeting Minutes  
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Moved by Trustee Cammarata  
Seconded by Trustee Ryan-Apuzzo  
Vote: 4:0 - Unanimous

## 12. Comments by Trustees

- Trustee Cammarata – Greg (Trustee Stratton) was a great part of this group and his passing really hit me hard, because he added so much to not only our group but also to the City and The Cultural Arts Center and he is going to be sorely missed, it would be nice to do a dedication of the wall to him with his Wife and family in attendance for a revealing of the wall that will be erected in his honor
- Trustee Burdorf – I would like to express my appreciation to Greg and all the hard work that he did for the Cemetery and for our Community, and I'll miss him very much, and I miss his laugh, I can still hear it.
- Trustee Ryan-Apuzzo – I marveled at the things he knew and the people he knew, and the work he was able to do for us, and sitting next to him in the meetings I felt like I was learning things all the time, and it is a real value that you can bring things to the table because of somebody else, I'm so glad that we are dedicating the wall to him, I really miss him, I want to thank him for all the information he was able to give to us it's important and he knew it, so Thank you Greg!
- Chairman Saunders – I had the opportunity to work with Greg on a couple of things that involved people he knew as Mayor of Simi, and the one thing you can always judge a person by, especially one who is politically inclined is not how the people who align with him politically treat him but his adversaries. None of his adversaries had a bad word to say about him. He was that amazing of a guy that he could cross that line and get it done. I will really miss when I would ask for a vote and Greg would always follow it up by stating "SO MOVED", I will miss the way he would say (Weeeell) when he was about to disagree, I had a wonderful opportunity to be at his graveside service and also go the next day to the family memorial and I gotta tell you his family is incredible and I really feel honored to be a part of this and I wish them all the best. Something you all may not know is that two of his best buddies are buried in the graves next to his and Greg was put down with a deck of cards because he is going to be the perpetual dealer of their card game.

## 13. Closed Session – No Closed Session Items to Discuss

- James Omori fs. Simi Valley Public Cemetery district dba El Rancho Simi Pioneer Cemetery District
- Personnel Review

Nothing to report

## 14. ADJOURNMENT – at 3:45 pm

Next meeting: October 14, 2020 at 2:00 pm

The location of the October 14, 2020 meeting will be determined at a later date