

**AGENDA**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**EL RANCHO SIMI CEMETERY DISTRICT**

**November 13, 2018**  
**2:00 PM**

**MEETING LOCATION:**  
**Office of 4<sup>th</sup> District Supervisor Peter Foy**  
**County of Ventura**  
**980 Enchanted Way, Suite 203**  
**Simi Valley, California 93065**  
**(805) 955-2300**

**AMERICANS WITH DISABILITIES ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please call 805-526-8245 for assistance. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting or service.

**JUDICIAL REVIEW:** Any legal action by an interested party seeking to obtain judicial review of any decision or action by the District may be subject to the 90-day filing period set forth in Code of Civil Procedure Section 1094.6 and may be limited to raising only those issues raised during the public hearing.

**PUBLIC ACCESS to BOARD PACKETS:** Board agenda will be available for review, prior to board meetings, at the Cemetery Office, 1461 Thompson Lane, Simi Valley, CA 93065, and at [www.simipubliccemetery.com](http://www.simipubliccemetery.com). Informational packets will also be available prior to board meetings, in the Cemetery Office. Please call for assistance at 805-526-8245 before arriving. Board Meeting Minutes will be available following their approval by the Board.

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**AGENDA**

**1. CALL TO ORDER**

Members and visitors are requested to silence all cell phones and other personal communication devices while the meeting is in progress.

**2. ROLL CALL**

<b>WILLIAM SAUNDERS</b>	<b>Chairman</b>
<b>GREGORY A. STRATTON</b>	<b>Vice-Chairman</b>
<b>DEBORAH BURDORF</b>	<b>Treasurer</b>
<b>PAULA RYAN-APUZZO</b>	<b>Trustee</b>
<b>RON CAMMARATA</b>	<b>Trustee</b>

**3. AGENDA REVIEW**

**4. APPROVAL OF MINUTES: Regular Meeting – October 17, 2018**

**5. PUBLIC COMMENTS**

**AGENDA  
EL RANCHO SIMI CEMETERY DISTRICT  
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November 13, 2018 at 2:00 PM**

- 6. TREASURER – Report and Presentation of Current Financial Statement**
- 7. CEMETERY MANAGER – CMS Report for prior Month and Presentation of New Issues**
- 8. CORRESPONDENCE – Distribution and Review**
- 9. OLD BUSINESS**
  - a) **Ossuary costs \$350 vs. \$750- Discussion With a Possible Vote**
  - b) **Grounds Keeper’s Worker’s Compensation Insurance – Discussion With a Possible Vote**
  - c) **3 Year Audit – Discussion With a Possible Vote**
- 10. NEW BUSINESS**
  - a) **City of Simi Valley Loan – Discussion With City Manager Eric Levitt**
  - b) **The Cota Family Plot – Discussion With a Possible Vote**
  - c) **The cost of Double Depth Burials – Discussion With a Possible Vote**
  - d) **Cemetery Manager’s Spring School Schedule – and Possible Change to Board Meeting Time – Discussion With a Possible Vote**
  - e) **Bookkeeper’s Holiday Schedule and Possible Change Date of Board Meetings – Discussion With a Possible Vote**
  - f) **CDBG – Cemsites Accounts Receivable Module & Electronic Gate**
  - g) **Filming Costs – Discussion With a Possible Vote**
- 11. WARRANTS – Review and Vote for Approval**
- 12. COMMENTS BY TRUSTEES**
- 13. CLOSED SESSION: Review of Current and Pending Litigation with Attorney.**
  - **Barrett et al v. El Rancho Simi Cemetery District**
  - **Sharon Wiest et al V. El Rancho Simi Cemetery District**
  - **Employee Contract**
  - **Occupancy Agreement**
- 14. ADJOURNMENT**

**Next meeting: December 12, 2018 2:00 P.M.**  
**Office of 4th District Supervisor Peter Foy County of Ventura**  
**980 Enchanted Way; Suite 203; Simi Valley, CA 93065**