

APPROVED: [Signature]

DATE: 12/8/21

MINUTES

**EL RANCHO SIMI CEMETERY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**November 10, 2021
2:00 pm**

MEETING LOCATION:

**Office of 4th District Supervisor Bob Huber
980 Enchanted Way, Suite 203
Simi Valley, California 93065
(805) 955-2300**

- 1. CALL TO ORDER at 2:04 pm
- 2. ROLL CALL –

William Saunders	Chairman	Present
Ron Cammarata	Vice-Chairman	Present
Deborah Burdorf	Treasurer	Present
Paula Ryan-Apuzzo	Trustee	Absent
Steve Frank	Trustee	Present

- 3. AGENDA REVIEW – No Changes —

- 4. Approval of Minutes – Regular Meeting – October 13, 2021
A motion was made to approve
Moved by Vice-Chairman Cammarata
Seconded by Trustee Frank
VOTE: 4:0

- 5. Public Comments
Teresa Jordan

- 6. Treasurer – Report and Presentation of current Financial Statement
Trustee Burdorf the Board Treasurer updated the board on the following topics
 - The Water Bill was \$7000
 - Trustee Frank noted that the cost of water has increased by 49% in the last two years
 - CMS noted that the bill should go down significantly now that all of the leaks have been repaired

- 7. Manager's Report – CMS gave a verbal report on the following:
 - Section six is in need of landscape repair and will need
 - Wire tracing to see why the sprinklers to the west of section six do not turn on at all
 - Sprinkler heads replaced and some need adjusting to water the grass and not the street
 - Aerating
 - Hydro Seeding

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Regular Meeting Minutes
November 10, 2021

- Chairman Saunders asked that the CMS get estimates to do the repairs and to add this item to next month's agenda

8. Correspondence - Distribution and Review

9. Old Business

a) Property Tax Review

Trustee Frank informed the board that he forwarded the current Tax statement from Ventura County showing funds being sent to the City, to the City Manager Brian Gabler. Mr. Gabler agreed there may be a problem and said that he will track the funds to see where they are going

b) New Cemetery Sign -

Trustee Frank informed the board that the Park District has approved to put up the new signs and will coordinate with Trustee Frank to make a visit to the Cemetery to see where they will be installed

10. New Business – Trustee Ryan-Apuzzo Arrived here

a) Appointing an Expansion Committee to Look at the Future Needs of the Cemetery

A motion was made to approve to elect an Expansion Committee of two people – Chairman Saunders and Trustee Frank
Moved by – Chairman Saunders,
Seconded by - Trustee Frank
Vote: 5:0

b) Annual Tree Trimming Budget – Discussion With a Possible Vote

A motion was made to allow for 25% of the 135 trees in the Cemetery to be trimmed each year and stay on a four year cycle
Moved by – Trustee Frank
Seconded by Trustee Ryan-Apuzzo
No vote was taken to allow CMS to do more research and find out what the cost to trim 25% of the trees will be

11. Warrants -

A motion was made to approve the Warrants
Moved by Vice-Chairman Cammarata
Seconded by Trustee Frank
VOTE: 5:0

12. Comments by Trustees

None

13. Closed Session --

- James Omori and Diana Omori –vs- Simi Valley Public Cemetery District DBA: El Rancho Simi Pioneer Cemetery District

NO REPORT OUT OF CLOSED SESSION

14. ADJOURNMENT – at 2:59 pm

Next meeting: December 8, 2021, at 2:00 pm
TBD

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